

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Plan Year 2015 began focused on three activities: A Community Opportunity Grant (COG) in the amount of \$119,330 that was awarded to The Shepard's Table during PY 2014 for the purchase a group home to house recovering drug and alcohol addicts; Improvement to the City's sidewalks; and the Emergency Minor Repair and Accessibility Program (EMRAP). This extremely popular program is designed to help low-to-moderate income homeowners correct building conditions that threaten the health and safety of the owner/occupants, the soundness of their home or makes improvements to correct accessibility issues. Ten projects have been completed and closed in Plan Year 2015.

Due to a change with their project scope, The Shepard's Table voluntarily opted not to use the CDBG COG funds that were awarded to their agency in 2014. It was determined that the new project scope would not be an eligible activity as determined by HUD and the CDBG Eligibility Activity Codes and National Objectives. The City was approached by St. Vincent de Paul of North Idaho with a request to receive funds that would allow them purchase the H.E.L.P. Center, which they are currently leasing. By substantial amendment, completed in February 2016, the City approved the change of funding recipient from The Shepard's Table to St. Vincent de Paul. The substantial amendment also included a increase to the COG allocation. The increase from \$119,330 to \$162,840 included the funds originally allocated for sidewalk repair and replacement in the amount of \$43,510.

The City's entitlement allocation of \$291,050 for PY 2015 is not large enough to fund substantial housing projects or rehabilitation on a neighborhood size scale. The City focuses on partnerships and collaborations where their modest funding, may tip the balance toward a successful project. The City of Coeur d'Alene remains committed to supporting and promoting activities and programs that benefit LMI residents as well as all our citizens. The City advocates education and outreach to create a strong, involved, and aware populous who want to participate in community improvement. The City hopes for continued growth of the Entitlement Program with widespread benefits through increased participation from stakeholders, innovative proposals, and public enthusiasm.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
1-Increase For Sale Affordable Housing	Affordable Housing	CDBG: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	2	2	100.00%			
2-Increase Affordable Rental Housing	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	20	12	60.00%			
3-Sidewalk Accessibility	Non-Housing Community Development	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	600	60.00%			
4- Neighborhood Revitalization	Non-Housing Community Development	CDBG: \$232840	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		40	0	0.00%

4- Neighborhood Revitalization	Non-Housing Community Development	CDBG: \$232840	Homeowner Housing Rehabilitated	Household Housing Unit	30	57	190.00%	8	10	125.00%
4- Neighborhood Revitalization	Non-Housing Community Development	CDBG: \$232840	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0		2	0	0.00%
5-Economic Development	Non- Homeless Special Needs	CDBG: \$0	Businesses assisted	Businesses Assisted	1	0	0.00%			
6-Public Service	Non- Homeless Special Needs	CDBG: \$0	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	25	34	136.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Their are currently six EMRAP projects using PY 2015 funds scheduled to be completed in the next 2 months, which brings the total served to 16. These projects were put on hold due to weather and/or the contractor's schedule. There are still more projects waiting till those six are completed, additional projects will be completed on a first come first serve basis with PY 2015 funds until fully expended. Due to the substantial amendment completed in February 2016, the funds for the PY 2015 Community Opportunity Grant recipient will not be expended until PY 2016 at which time the St. Vincent de Paul project will be closed out. Another portion of the substantial amendment completed in February included an increase to the PY 2014 Community Opportunity Grant Program in the amount \$37,000, this increase was awarded to the Boys and Girls Club for architect and engineering cost associated with the new facility located in Coeur d'Alene. The funds were reallocated using the PY 2014 sidewalk funds and a portion of the general administrative funds. All PY 2014 and PY 2015 funds will be expended during PY 2016. The Housing Needs Assessment and the Fair Housing Analysis of Impediments were completed and accepted by the Coeur d'Alene City Council on March 15, 2016 and is now closed out. Sidewalk projects are scheduled and assumed to be two yearlong projects using city staff. However, City Council has requested staff concentrate on bringing the downtown sidewalks into ADA compliance. Therefore, staff is unavailable for a couple of years, so funds were reallocated for timely expenditure of CDBG funds.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	25
Black or African American	1
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	1
Total	27
Hispanic	0
Not Hispanic	27

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

According to the most current ACS Demographic Data, Coeur d'Alene has a minority population of 6.2%. The City has an open door policy that does not allow for discrimination of any kind based on race or ethnic background. Any and all documents, including applications for Community Opportunity Grants and the Emergency Minor Repair and Accessibility Program can be translated into any language upon request.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		574,286	222,529

Table 3 – Resources Made Available

Narrative

The City has had additional funds drawn down for PY 2015 activities in the amount of \$31,912.01 not accounted for in the Actual Amount Expended Program Year 2015 due to those request being completed after 3/31/2016. In addition \$199,840 will be paid out by the end of June for the Boys and Girls Club and the St. Vincent de Paul H.E.L.P. Center projects. The City Street Department is currently working on their schedule so that a portion of the City's sidewalks can be upgraded as soon as possible. The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City's CDBG program.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City's program planning is focused toward the number of persons that can be helped, and identifying projects that will produce the best benefit for the investment, rather than being geographically focused.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Coeur d'Alene does not require match for projects under the Community Grant Opportunity Program, or for those projects initiated through the City's open door policy. Only projects that demonstrate a complete and reasonable budget are considered for funding. Right now there are no projects currently identified that would require the use of public lands, the City is always open to potential projects and partnerships they may use public lands for the benefit of their LMI citizens.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	20	0
Number of Non-Homeless households to be provided affordable housing units	20	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	40	0

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	10
Number of households supported through Acquisition of Existing Units	0	0
Total	10	10

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The homeless and non-homeless goal will be realized after disbursement of PY 2015 funds to St. Vincent de Paul of North Idaho, these goals will be met after the purchase of the H.E.L.P. Center which will take place during PY 2016. This project allocation was just completed in February 2016 by a Substantial Amendment that has been approved by HUD. The Rehab of Existing homes goal has been exceeded every year since the City began the Emergency Minor Repair and Accessibility Program.

Discuss how these outcomes will impact future annual action plans.

The City has currently surpassed a few target goals and are currently on target to achieve our goals for PY 2015 funding and will continue to focus on our long term goals as set in our 2013-2017 Consolidated Plan and our PY 2016 Annual Action Plan.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	18	0
Low-income	6	0
Moderate-income	3	0
Total	27	0

Table 7 – Number of Persons Served

Narrative Information

Due to the City's relatively limited CDBG funding allocation, the main focus for use of these funds is our City's LMI population. All work completed using CDBG funds are for the benefit of LMI residents with the exception of our administrative cost. The city's average over the last seven years is 82% of all CDBG funding received is used to benefit our LMI.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City works closely with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, IHFA, the Region 1 Homeless Coalition (Continuum of Care), Safe Passage, Trinity Group Homes and other government and non-profit organizations to identify areas of need in the community. The City keeps close contact with all of the area housing and homeless agencies and stakeholders on all facets of the City's Entitlement Program including public hearings/forums, Community Opportunity Grants and Fair Housing Training.

The City's CDBG Administrator attends the monthly Region 1 Homeless Coalition Meeting as well as the quarterly IHFA Housing Roundtable meetings. The City's CDBG Administrator is currently the Chair of the Balance of State CoC Strategic Planning Committee and is heavily involved with this program.

All area agencies are invited to apply for CDBG Community Opportunity Grants when available.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City receives no funding beyond their CDBG Entitlement for homelessness activities. St. Vincent de Paul North Idaho distributes McKinney-Vento funding through the Supportive Housing Program (SHP), Shelter Plus Care Program (S+C) and Emergency Solutions Grant Program (ESG). Additionally, St. Vincent de Paul operates a project called Angel Arms that provides funding for 10 single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with a self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, financial literacy classes, etc. Other available emergency shelters include the Children's Village, St. Vincent de Paul Woman's Shelter, St. Vincent de Paul Men's Shelter, St. Pius Church, Safe Passage and the OASIS Post Falls Police Department, a county wide emergency shelter located outside of Coeur d'Alene. Together these shelters provide beds to people in need of housing. Realistically, homelessness is a chronic problem and will never be totally eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting those problems are not quick or easy fixes.

In 2015 HUD awarded \$4,076,606 to support 45 homeless housing and service projects across Idaho. That award included \$338,375 for St. Vincent de Paul and Family Promise for their permanent and transitional housing projects located in Coeur d'Alene.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on-going and flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

The H.E.L.P. Center, run by St. Vincent de Paul North Idaho, is an excellent start for transitioning people from homelessness to independence. This innovative partnership provides office space and basic operating functions in a "one stop shop" so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care with various organizations represented on site. The Ten Year Plan to End Homelessness describes the following approaches to combat homelessness in the Coeur d'Alene area: 1. Develop better data collection and coordination of agency efforts. 2. Identify and increase the inventory of available affordable housing stock. 3. Improve economic development opportunities and coordinate the response among local governments. 4. Deploy the Housing First model for Permanent Supportive Housing. 5. Create a One-Stop-Shop to end the practice of having individuals who are struggling and have no transportation, from being moved from one agency (and location) to the next when seeking services. 6. Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.

St. Vincent de Paul along with other area homeless and domestic violence agencies, including the City's CDBG administrator are extremely involved with the Region 1 Homeless Coalition and the Balance of State CoC Program. Currently the Balance of State CoC is undergoing a complete update to their reporting system requirements in order to meet HUD's seven System Performance Measures.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent,

and depends on a certain level of commitment by the homeless individual. Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person. With more resources being cut from the state budget, it is harder for local service organizations to continue to serve this population. Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Ten Year Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal. The City does not currently have a discharge policy or have direct responsibility for discharge planning and protocols for persons leaving publicly funded institutions or health care systems. These responsibilities are handled at the State level directly through the Department of Corrections and Health and Welfare for persons still enrolled in their systems as they are required to find suitable housing before discharge.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Idaho Housing and Finance Association (IHFA) serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region. IHFA administers the Section 8 program in the City of Coeur d'Alene. During 2015 IHFA the Section 8 Housing Choice Voucher program provided approximately \$2,006,000 in vouchers to 444 families in the City of Coeur d'Alene and \$4,245,000 into Region One. Under the HUD Direct Program IHFA spent approximately \$1,421,000 in Coeur d'Alene as well as an additional \$270,000 under the Project Based Section 8 Program. According to IHFA this funding seems to remain fairly steady and dollar figure changes are minimal from "year to year".

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City agreed to have the North Idaho Housing Coalition (NIHC) administer the Neighborhood Stabilization (NSP) funds. NIHC works with families and individuals throughout north Idaho. Of the approximately 95 families assisted in Kootenai County between 2009 and 2015, 22 have been residents of Coeur d'Alene. The City strongly supports the NIHC goals to help provide affordable and workforce housing. NIHC works with families that are LMI; approximately 30% of the total families assisted are at 50% of the median and below and 80% of the total families assisted are at 120% of the median and below. NIHC has received \$16.5 million in NSP and HOME funding through 2015.

Through the use of the NSP funding, NIHC works to acquire foreclosed homes and rehabilitates them as needed. The homes are then marketed to potential buyers that meet the NSP qualifications. NIHC assists qualified buyers with closing costs and mortgage reductions, based on need. Buyers obtain a mortgage loan through the lender of their choice and sale proceeds are returned to the NSP program managed by IHFA. NIHC requires participants to contribute a minimum of \$500 toward the housing purchase and to participate in credit counseling if needed. Participants also contribute to the community by donations of time through the Deeds of Distinction program. Several local non-profits have benefitted from hours of community service, such as the Food Bank, St. Vincent de Paul, Family Promise, United Way, Special Olympics and numerous churches and schools. NIHC uses HOME funds to assist families with incomes at or below 80% of the area median income in purchasing a home. This program is similar to the NSP program (purchase, rehabilitation, and reselling) but is not limited to foreclosed properties. The City fully supports NIHC and will continue to concentrate on identifying new avenues for partnerships to expand on NIHC accomplishments. The City continues to consider all partnership opportunities that may arise with local and statewide agencies for affordable housing projects within the city limits of Coeur d'Alene for LMI residents.

Actions taken to provide assistance to troubled PHAs

The PHA has not been designated as troubled, and the City feels it would be redundant, expensive, and inefficient for the City to attempt to create a jurisdictional service separate from the current program. The likelihood of failure is unforeseeable; however, if the system were to fail, the City would work with the State and local service organizations to determine the best method of forming a new system.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City has approved the update to the Analysis of Impediments to Fair Housing Choices (AI) along with the Housing Needs Assessment. The 2015 Analysis of Impediments to Fair Housing Choices (AI) included discussions on land use controls, zoning ordinances, building codes, and fees. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d'Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2015 AI identifies no barriers in the community due to the above listed issues. However, the review does suggest room for improvement specifically in regard to explicit acknowledgement of the Fair Housing Act and related design and construction requirements.

The City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers.

Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows as long as new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continues to work with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, IHFA, the Region I Homeless Coalition (aka Continuum of Care), and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The H.E.L.P. (Helping Empower Local People) Center is an excellent partner in this process. An innovative partnership led by St. Vincent de Paul provides office space and basic operating functions in a one stop shop so that LMI persons can make inquiries and receive services ranging from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on-

going and as flexible as possible (within the confines of established regulations) to address the conditions and circumstances relevant to Coeur d'Alene. Additionally, the City will continue to support warming shelters and the annual Project Homeless Connect events.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

All EMRAP applications that are mailed or handed to potential clients includes a "Protect Your Family From Lead in Your Home" pamphlet. The CDBG administrator also has a list of EPA approved and certified lead abatement contractor's that can be used if needed as well as lead testing facilities to complete lead clearance exams if required.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City has committed to a number of strategies to help reduce poverty including partnerships with organizations such as Jobs Plus for job creation and Ignite CDA for economic development to provide better opportunities within the community. Also, there have been improvements to infrastructure including sidewalk repair/replacement in LMI neighborhoods to revitalize them which assists in alleviating burdens allowing people to focus their efforts elsewhere.

The City promotes workforce development and has been a strong supporter of the education corridor, which provides access for local residents to four institutions of higher learning (University of Idaho, North Idaho College, Lewis-Clark State College, Idaho State University). Additionally the Workforce Development Center and K-Tech offer job training and adult education opportunities beyond standardized secondary education. Providing services to at-risk-youth is another priority for the City, which is recognized by their support of the Boys and Girls Club for the new facility located next to Lakes Middle School in Coeur d'Alene. The City is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. Because transportation costs can be a large portion of the personal budget, the City is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides public transportation. The City contributes approximately \$43,990 annually to the program plus they pay an annual dues of \$9,955 to CityLink. Mid-size buses, approximately 32 passengers, run established routes from Plummer on US Highway 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. CityLink buses are accessible by ramp for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those are combining modes of transportation. Unfortunately, CityLink has experienced some budget cuts which has necessitated the reduction of some stops but the City has relayed the importance to the community of a stop close to the H.E.L.P. Center.

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with

debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Coeur d'Alene is the lead agency for the CDBG funding. The City has established goals under their Consolidated Plan, and will work to integrate City planning, and projects with the related activities of other agencies in the area. Many of the activities to assist low/moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through well-established programs under the direction of established organizations and agencies such as Idaho Housing and Finance Association (IHFA) and the Disability Action Center. Other programs such as the H.E.L.P. Center, Supportive Housing Program (SHP), Shelter Plus Care Program and Emergency Solutions Grant Program (ESG) are overseen by St. Vincent de Paul North Idaho, or other local not for profit organizations.

The City's belief is that agencies such as IHFA, who have been acting as the regions public housing authority for many years, have a well-established, successful, and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Coeur d'Alene along with their administrator attend meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs; these meetings include the Region 1 Homeless Coalition monthly meetings and the IHFA Quarterly Housing Roundtable meetings. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

The City's CDBG administrator is currently the Chair of the Strategic Planning Committee for the Balance of State CoC. This committee is set with the task to create policies and procedures for data collection, reporting, evaluation, and system changes to be used by the Balance of State CoC once HUD's seven System Performance Measures are adopted.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

As with most communities, the major barrier facing households and individuals trying to obtain

homeownership are the limitations regarding home loans for low/moderate income persons and housing stock available in an affordable price range. The City has an excellent record of working with local organizations such as Jobs Plus to promote the City as an optimal place to establish a business. The local community college (North Idaho College) and Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City is working with the University of Idaho, Lewis-Clark State College, and Idaho State University to finalize an education corridor and provide better opportunities for residents to reach a level of education or expertise that will assist them in achieving living wage employment while creating additional jobs at the colleges (e.g., professors, service workers, and building maintenance staff).

The City will continue to write letters of support for projects seeking LMI tax credits that fit the goals of the Consolidated Plan. The City continues to seek additional methods of encouraging developers to construct LMI housing. With the help of the new Housing Needs Assessment, the City hopes to be able to start new partnerships for LMI housing opportunities.

The City continues to co-sponsor Fair Housing training and education outreach. The City, along with Spokane County, the City of Spokane, the State of Washington, the Northwest Fair Housing Alliance, the Spokane Low Income Housing Consortium and HUD sponsor a large fair housing conference held in Spokane, WA annually during Fair Housing Month. This event is well established with an average attendance of 350 people over its first four years. While the City of Spokane is in another state, it is a short 30 minute commute and is a regional hub that shares many of the same population and service providers as Coeur d'Alene.

The City's CDBG administrator attended additional events to promote and educate the citizens of Coeur d'Alene. These events included; the Coeur d'Alene ADA Celebration held July 24, 2015 and the Kootenai County Fair, held August 26 - 30, 2015, both events were used to promote Fair Housing outreach, Section 504/ADA outreach and the Emergency Minor Repair and Accessibility Program (EMRAP).

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring can vary by project and activity. The City communicates with Panhandle Area Council (PAC) on an almost weekly basis, either by phone or email, regarding program activities, compliance issues, and outreach actions. The City uses the appropriate monitoring checklists for the individual projects to ensure that pertinent questions and concerns are addressed and documented. The City will continue to refine this process to be in line with HUD's expectations.

The City and PAC meet on the 4th Thursday of each month to discuss overall program issues and to plan for future activities and requirements. Records maintained at PAC are open to the City and funding agencies. The City and PAC maintain records of meetings with grantees and sub-recipients, photographic records of projects as they are implemented, and meets with project participants during the planning, implementation, and closeout phases, as well as, on request should partners have questions, concerns or suggestions. The City feels monitoring is essential and can be used as a tool for outreach and public education. Communication (with documentation) is a key element of all projects undertaken through the City's Entitlement program. Questions and concerns are addressed as they arise, and when a programmatic issue is identified, actions to correct the item are incorporated into the overall communications and monitoring plan. Determining realistic schedules has been the most common issue to be addressed.

Panhandle Area Council is always available to answer questions for grant recipients and assist to ensure timelines are realistic in nature, while meeting the City's expectations for timeliness. The City of Coeur d'Alene has instituted a comprehensive monitoring and technical assistance program designed to promote communication and accountability. The monitoring process consists of four components: 1) Pre-Assessment, 2) Desk Monitoring, 3) On-Site Monitoring, and 4) Ongoing Technical Assistance. Panhandle Area Council, as Administrators under the City of Coeur d'Alene's CDBG Entitlement Program, has added to their sub-recipient review process the HUD Exhibit Checklist K, OMB Circular A-133 Audits of States, Local, Governments, and Non-Profit Organizations. The Federal Audit Clearinghouse will be used to obtain audit and reporting information.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City strictly follows its Citizen Participation Plan. Public hearings are held during regularly-scheduled City Council Meetings and are conducted as needed or required. The City held multiple public

hearings and forums for PY 2015 including; forums/hearings for the Annual Action Plan, the PY 2014 CAPER and the Housing Needs Assessment/Analysis of Impediments to Fair Housing Choices. The City always encourages its citizens to attend these hearings and to log on to the City's website to view any current and past plans available. All City Council meetings and public hearings are televised on CDA TV, channel 19 or they can view the archived recordings found on the City's website. The public comment period for the PY 2015 CAPER began May 23, 2016, with a legal advertisement in the Coeur d'Alene Press, and will be open until the public hearing on June 7, 2016. The public is encourage to attend the hearing and give comments regarding the CDBG program as a whole and the CAPER for PY 2015. All proposed actions under the Entitlement Program are reviewed for compliance under HUD regulations, specifically that they meet a national objective, constitute an eligible activity, and address one of the goals established by the City within its Consolidated Plan.

All documents related to the City's CDBG program can be found at:

<http://www.cdaid.org/78/departments/municipal/community-development-block-grant>

This year the City held an additional public comment period and public hearing due to the substantial amendments made to the Annual Action Plan for PY 2014 and PY 2015. The public comment period for these amendments began on January 14, 2016 and was open until the public hearing held during the regular City Council meeting on February 16, 2016 at which time no public comments were made or received. The public comment period for the PY 2016 Annual Action Plan began March 4, 2016 and was open until the public hearing held April 5, 2016 during the City Council meeting. A public forum for the Annual Action Plan was held on March 24, 2016. The public was encouraged to attend the forum to help us gather public input on these critical issues.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Coeur d'Alene has not changed its goals and/or its objectives and have had no significant negative experiences effecting its CDBG program to date.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	COEUR D'ALENE
Organizational DUNS Number	063905418
EIN/TIN Number	826000176
Identify the Field Office	PORTLAND
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code -
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	04/01/2015
-------------------------	------------

CAPER

20

Program Year End Date

03/31/2016

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2013	2014	2015

Table 21 - Total ESG Funds Expended

11f. Match Source

	2013	2014	2015
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2013	2014	2015

Table 23 - Total Amount of Funds Expended on ESG Activities



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2014
 COEUR D'ALENE , ID

DATE: 05-08-15
 TIME: 12:32
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	118,445.63
02 ENTITLEMENT GRANT	295,366.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	413,811.63

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	118,978.39
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	118,978.39
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	56,458.70
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	175,437.09
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	238,374.54

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	30,111.64
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	88,866.75
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	118,978.39
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2012 PY: 2013 PY: 2014
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	130,481.10
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	130,481.10
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	3,919.39
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	3,919.39
32 ENTITLEMENT GRANT	295,366.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	295,366.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	1.33%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	56,458.70
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	17,896.95
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	15,282.65
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	59,073.00
42 ENTITLEMENT GRANT	295,366.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	295,366.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
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DATE: 05-08-15
 TIME: 12:32
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	4	126	Trinity Group Homes Building Rehabilitation	14B	LMH	\$30,111.64
Total						\$30,111.64

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	1	114	5700704	1107 N A Street	14A	LMH	\$5,000.00
2013	1	128	5703384	715 E. Garden Avenue	14A	LMH	\$1,500.00
2013	1	128	5784492	715 E. Garden Avenue	14A	LMH	\$1,000.00
2013	3	122	5741492	Harrison Avenue Sidewalks 2013	03L	LMA	\$24,935.05
2013	4	138	5760477	St. Vincent de Paul - Community Kitchen	03	LMC	\$12,938.00
2014	1	142	5789029	Housing Needs Assessment/Fair Housing Analysis	05J	LMA	\$3,919.39
2014	2	131	5725035	4210 Buckingham Road	14A	LMH	\$4,998.00
2014	2	132	5729577	1737 W. Yorkshire Avenue	14A	LMH	\$2,899.00
2014	2	133	5729577	464 W. Sammy Court	14A	LMH	\$2,955.00
2014	2	134	5729843	2221 W. Plymouth Circle	14A	LMH	\$4,800.00
2014	2	135	5746325	838 N. 7th Street	14A	LMH	\$4,879.81
2014	2	136	5746325	3589 Baron Court	14A	LMH	\$965.00
2014	2	137	5746325	2920 Julia Street	14A	LMH	\$5,000.00
2014	2	139	5766101	509 W. Spokane Avenue	14A	LMH	\$4,887.50
2014	2	140	5766101	3211 N. 8th Street	14A	LMH	\$5,000.00
2014	2	141	5772788	1811 Fruitdale Avenue	14A	LMH	\$3,190.00
Total						\$88,866.75	

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	142	5789029	Housing Needs Assessment/Fair Housing Analysis	05J	LMA	\$3,919.39
Total						\$3,919.39	

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	1	80	5714965	General Administration	21A		\$432.65
2013	5	103	5678911	PAC Admin	21A		\$11,250.00
2013	5	104	5678911	General Admin	21A		\$1,250.08
2013	5	104	5700805	General Admin	21A		\$30.00
2013	5	104	5714972	General Admin	21A		\$31.51
2013	5	104	5736486	General Admin	21A		\$474.85
2013	5	104	5739081	General Admin	21A		\$310.06
2013	5	104	5739082	General Admin	21A		\$1,429.55
2014	5	130	5714975	PAC Administration	21A		\$15,000.00
2014	5	130	5729577	PAC Administration	21A		\$3,750.00
2014	5	130	5735306	PAC Administration	21A		\$3,750.00
2014	5	130	5746325	PAC Administration	21A		\$3,750.00
2014	5	130	5760485	PAC Administration	21A		\$3,750.00
2014	5	130	5766101	PAC Administration	21A		\$3,750.00

2015 Inland Northwest Fair Housing Conference

A RENEWED COMMITMENT

Thursday, April 23, 2015

8:00 am to 4:30 pm

Spokane Convention Center

334 West Spokane Falls Boulevard, Spokane, WA

\$40 Registration Fee

KEYNOTE: Gloria Ochoa

Gloria was appointed as the City of Spokane Local Government & Multi-Cultural Affairs Director in December, 2013. Previously she served as a Deputy Prosecuting Attorney for Benton County, before transitioning into a private practice focused on state and federal criminal defense. Gloria has held a judicial services contract with the Spokane Tribe of Indians and served as Chief Judge for Spokane Tribal Court. Gloria serves as the City's liaison to local government. She is the point of contact for the City/County regional criminal justice reform efforts, serves as Chair of Governor Inslee's Commission on Hispanic Affairs, and serves on the Washington State Bar Association Lawyer's Fund for Client Protection Board. She is a member of the cohort of the Washington Equal Justice Community Leadership Academy and a certified Intercultural Development Inventory Consultant.



General Sessions for All Attendees: • Fair Housing Basics • Reasonable Accommodations

Afternoon Breakout Sessions (Choose 3): Assistance Animals • Familial Status / occupancy standards and overly restrictive rules for children • Domestic Violence and Fair Housing Implications • National Origin issues • LGBT and Fair Housing • Fair Housing for Veterans • Fair Housing Laws in Homeless Shelters and Transitional Housing • Advertising and the Internet • Fair Lending • Landlord/Tenant Law • or **Track for Recipients of Federal Funding**



Accommodations will be provided, to the maximum extent feasible, to meet the needs of non-English speaking, deaf and hearing impaired, and visually impaired persons. The City of Spokane will make arrangements to provide an interpreter, a signer, or a reader upon request, if such a request is made at least 72 hours prior to the Fair Housing Conference. If you need additional accommodations, please call George Dahl at (509) 509.625.6036 at least 72 hours in advance.

SPONSORS



Morning Session

8:00am – 8:30am	Registration
8:30am – 8:45am	Welcoming Remarks
8:45am – 9:15am	Keynote: Gloria Ochoa
9:15am – 10:15am	Fair Housing Basics – Presenters: Kristina Miller, Heidi O’Day, Marley Hochendoner
10:15am – 10:30am	Break
10:30am – 12:00pm	Reasonable Accommodations and Q & A. – Presenters: Kristina Miller, Heidi O’Day, Marley Hochendoner
12:00pm - 1:00pm	Lunch - Videos

Afternoon Breakout Sessions

	Federally Funded Track	Protected Classes	Advanced Fair Housing Topics	Emerging Issues and Trends	Landlord / Tenant
1:00pm – 2:00pm	<input type="checkbox"/> Session A-1 Federally funded track: Basic Introduction to AFFH and the AFHMP – Presenter: Kristina Miller, HUD	<input type="checkbox"/> Session A-2 Fair Housing for Veterans – Presenters: Heidi O’Day and Wilma Cartagena, WSHRC	<input type="checkbox"/> Session A-3 Fair Lending - Presenter: Steven Driscoll, NWFHA	<input type="checkbox"/> Session A-4 Assistance Animals – Presenter: Marley Hochendoner, NWFHA	<input type="checkbox"/> Session A-5 Landlord / Tenant Law - Presenters: Eric Steven, P.S., and Barry Pfundt, Center for Justice
2:15pm – 3:15pm	<input type="checkbox"/> Session B-1 Federally funded track: Title VI LEP and Section 504 Disability issues – Presenter: Kristina Miller, HUD	<input type="checkbox"/> Session B-2 Familial Status / occupancy standards and overly restrictive rules for children – Presenter: Heidi O’Day, WSHRC	<input type="checkbox"/> Session B-3 Domestic Violence and Fair Housing Implications – Presenter: Marley Hochendoner, NWFHA	<input type="checkbox"/> Session B-4 LGBT and Fair Housing – Presenters: Shannon Bedard and Christina Mitma, NWFHA	<input type="checkbox"/> Session B-5 Landlord / Tenant Law - Presenters: Eric Steven, P.S., and Barry Pfundt, Center for Justice
3:30pm – 4:30pm	<input type="checkbox"/> Session C-1 Federally funded track: Section 3 – Presenter: Kristina Miller, HUD	<input type="checkbox"/> Session C-2 National Origin issues– Presenters: Heidi O’Day and Wilma Cartagena, WSHRC	<input type="checkbox"/> Session C-3 Fair Housing Laws in Homeless Shelters and Transitional Housing – Presenter: Marley Hochendoner, NWFHA	<input type="checkbox"/> Session C-4 Advertising and the Internet – Presenter: Shahrokh Nikfar, NWFHA	<input type="checkbox"/> Session C-5 Landlord / Tenant Law - Presenters: Eric Steven, P.S., and Barry Pfundt, Center for Justice

*****SESSION HANDOUT MATERIALS WILL NOT BE AVAILABLE AT THE CONFERENCE, BUT WILL BE AVAILABLE TO DOWNLOAD FROM THE CITY OF SPOKANE WEBSITE PRIOR TO THE CONFERENCE. A link will be provided in the registration confirmation email.*****

VERY IMPORTANT:

Please indicate which sessions that each person registering will attend and send this page with your registration (keep a copy for your records).

Thank You!!!

REGISTRATION:

Name of Each Registrant Attending:

Email Address (s):

Choose 3 breakout sessions: 1:00-2pm, choose A1, A2, A3, A4, or A5; 2:15 – 3:15pm, choose B1, B2, B3, B4, or B5; & 3:30 – 4:30pm, choose C1, C2, C3, C4, or C5.

1.		A__ B__ C
2.		A__ B__ C
3.		A__ B__ C
4.		A__ B__ C
5.		A__ B__ C
6.		A__ B__ C
7.		A__ B__ C
8.		A__ B__ C
9.		A__ B__ C
10.		A__ B__ C

Lunch: Boxed lunches that include a meat sandwich, whole fruit, chips and a cookie will be provided. Indicate below if you want to substitute the meat sandwich with a vegetarian sandwich or gluten-free entre by putting number of lunches requested into the box.

Vegetarian sandwich Gluten-free

Company/Organization:

Address:

City/State/Zip:

Phone Number:

Mail Completed Registration with \$40 Registration Payment To:

Northwest Fair Housing Alliance

35 W Main, Suite 250

Spokane, WA 99201

March 30, 2015

Renata Mcleod
 City Clerk
 City of Coeur d'Alene
 Municipal Services
 710 E Mullan Ave
 Coeur D Alene ID 83814-3958

*Poster Hall - 7-15-15 RMC
 City Hall - 7-15-15 RMC
 Prohibited to outlying
 - Police
 - Fire
 - Library*

Dear Renata,

With the arrival of April and Fair Housing Month, we are writing to you as a director of a Community Development Block Grant jurisdiction. You play an important role in combating housing discrimination and affirmatively furthering fair housing. To help you in your efforts, the National Fair Housing Alliance (NFHA), in partnership with the U.S. Department of Housing and Urban Development, is pleased to provide these **2015 Fair Housing Posters** for use in your community.

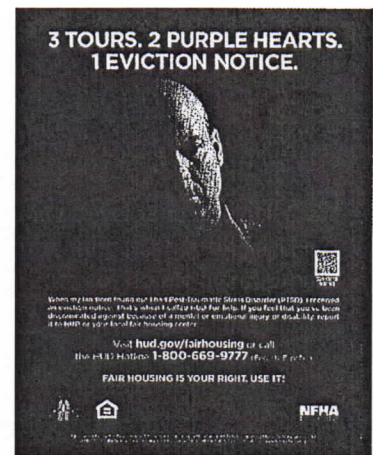
Please note that the enclosed are two-sided posters in English and Spanish (front/back). The PSAs include the following:

- "Diversity" in English and Spanish (promotes diverse communities)
- "Hurdles" in English and Spanish (addresses lending discrimination)
- "PTSD" in English and Spanish (addresses discrimination because of mental/emotional disability)

"Diversity"

"Hurdles"

"PTSD"



(continued on reverse)

The National Fair Housing Alliance (NFHA) is the voice of fair housing. NFHA works to eliminate housing discrimination and to ensure equal housing opportunity for all people through leadership, education, outreach, membership services, public policy initiatives, advocacy, and enforcement.



AFFIDAVIT OF PUBLICATION

STATE OF IDAHO,
County of Kootenai, } ss.

Jennie Butley being first duly sworn upon oath deposes and says:

1. I am now and at all times hereinafter mentioned was a citizen of the United States, resident of the State of Idaho, over the age of twenty-one years and not a party of the above entitled action.

2. I am now and at all times hereinafter mentioned was the printer (principal clerk) of the "Coeur d'Alene Press," a newspaper printed and published daily except Sunday in Coeur d'Alene, Kootenai County, Idaho, and having a general circulation in said county.

3. The Legal Notices

of which the annexed is a printed copy, was published in the regular Tuesday issue of said newspaper for one consecutive day commencing on the 12 day of May 20 15, and ending on the 12 day of May 20 15, and such publication was made as often during said period as said daily newspaper was regularly issued.

4. That said newspaper has been continuously and uninterruptedly published in said Kootenai County, during a period of more than seventy-eight consecutive weeks immediately prior to the first publication of said notice Jennie Butley. On this 12 day of May in the year of 2015, before me, a Notary Public, personally appeared Jennie Butley, known or identified to me to be the person whose name subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledged to me that he executed the same.

Katrina George

Notary Public for the State of Idaho,
residing at Coeur d'Alene, Idaho.



Summary of Fair Housing Resolution
A RESOLUTION OF THE CITY OF COEUR D'ALENE, IDAHO APPROVING A FAIR HOUSING RESOLUTION FOR THE CITY OF COEUR D'ALENE.
A summary of the principal provisions of the Fair Housing Resolution No. 04-010 adopted by the City of Coeur d'Alene on November 18, 2003 is as follows:
Section 1: Sets forth the purpose and intent of civil rights protection legislation and the areas to which the plan will apply.
Section 2: Sets forth the policy and procedure for carrying out activities in a nondiscriminatory manner in project assessment, processing, and decision-making.
Section 3: Sets forth the assistance that will be available from the City of Coeur d'Alene to those who feel they have been discriminated against.
Section 4: Sets forth the steps the City of Coeur d'Alene will take to publicize this resolution and give notice to the public of the City of Coeur d'Alene's policy and procedures concerning nondiscrimination. The full text of the Fair Housing Resolution is available at City Hall, City Clerk's Office, 710 Mullan Avenue, Coeur d'Alene, Idaho, and will be provided to any citizen upon personal request to the City Clerk at (208) 769-2231.
Renata McLeod, City Clerk
City of Coeur d'Alene
Legal 3572
May 12, 2015

MY COMMISSION EXPIRES 8/29/17

AFFIDAVIT OF PUBLICATION

STATE OF IDAHO, }
County of Kootenai, } ss.

Jennie Butley being first duly sworn

upon oath deposes and says:

1. I am now and at all times hereinafter mentioned was a citizen of the United States, resident of the State of Idaho, over the age of twenty-one years and not a party of the above entitled action.

2. I am now and at all times hereinafter mentioned was the printer (principal clerk) of the "Coeur d'Alene Press," a newspaper printed and published daily except Sunday in Coeur d'Alene, Kootenai County, Idaho, and having a general circulation in said county.

3. The Legal Notice

of which the annexed is a printed copy, was published in the regular Tuesday issue of said newspaper for one consecutive day commencing on the 12 day of May 20 15, and ending on the 12 day of May 20 15, and such publication was made as often during said period as said daily newspaper was regularly issued.

4. That said newspaper has been continuously and uninterruptedly published in said Kootenai County, during a period of more than seventy-eight consecutive weeks immediately prior to the first publication of said notice Jennie Butley. On this 12 day of May in the year of 2015, before me, a Notary Public, personally appeared Jennie Butley, known or identified to me to be the person whose name subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledged to me that he executed the same.

Katrina George
Notary Public for the State of Idaho,
residing at Coeur d'Alene, Idaho.



MY COMMISSION EXPIRES 8/29/17

Summary of Residential Anti-Displacement and Relocation Assistance Plan

A RESOLUTION OF THE CITY OF COEUR D'ALENE, IDAHO, APPROVING A DISPLACEMENT POLICY AND RELOCATION PLAN FOR THE CITY AND ITS SUBGRANTEES.

A summary of the principal provisions of the Plan, pursuant to Resolution No. 04-011, adopted by the City of Coeur d'Alene on November 18, 2003 is as follows:

Section 1: Sets forth the purpose, intent and authorizing authority for the plan.

Section 2: Sets forth the procedures for providing replacement housing for low/moderate-income dwellings, demolished or converted to a use other than low/moderate-income dwellings.

Section 3: Sets forth the authorizing authority for providing relocation assistance.

Section 4: Sets forth the steps that will be taken to minimize displacement of persons from their homes.

The full text of said Plan is available at the City Hall, City Clerk's Office, 710 E. Mullan Avenue, Coeur d'Alene, Idaho, and will be provided to any citizen upon personal request to the City Clerk at (208) 769-2231.

Renata McLeod, City Clerk
City of Coeur d'Alene
Legal 3573
May 12, 2015

PROCLAMATION

WHEREAS, on April 11, 1968, President Lyndon Johnson signed the Civil Rights Act of 1968. The 1968 Act clarified the prohibition of discrimination regarding the sale, rental, and financing of housing based on race, color, religion, national origin, sex (and as later amended) disability, and family status; and

WHEREAS, it has be 46 years since the enactment of the 1968 Act, and the community of Coeur d'Alene continues to work together to uphold the Fair Housing law and the principal of equal opportunity on which it is based; and

WHEREAS, this month is deemed Fair Housing month, and should be a celebration of laws and efforts of citizens to remove impediments to equal housing opportunities, and to emphasize and ensure the rights of all citizens in an effort to provide housing choice; and

WHEREAS, Equal opportunity housing can best be accomplished through leadership, example, education, and the mutual cooperation of all those affiliated with real estate industry and the public; and

WHEREAS, the City of Coeur d'Alene supports the on-going efforts of the many organizations, housing and service providers through continued education, and outreach to affirmatively further fair housing;

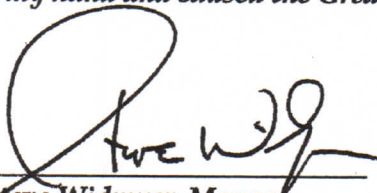
NOW, THEREFORE, I STEVE WIDMYER, Mayor of the City of Coeur d'Alene, Idaho, do hereby proclaim April, 2015 as

FAIR HOUSING MONTH

In Coeur d'Alene and ask the people to join in reaffirming their commitment to fair housing opportunities for all and to wholeheartedly recognize these rights throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of Coeur d'Alene to be affixed this April 7, 2015.




Steve Widmyer, Mayor

ATTEST:


Renata McLeod, City Clerk

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The Information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

Privacy Act Notice = The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the Information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or released outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency	Check if:	2. Location (City, State Zip Code)
	<input type="checkbox"/> PH	
City of Coeur d'Alene, Idaho	<input type="checkbox"/> IH	710 E. Mullan Avenue, Coeur d'Alene, ID 83814
	<input type="checkbox"/> CPD	
	<input type="checkbox"/> Housing	

3a. Name of Contact Person Renata McLeod	3b. Phone Number (Including Area Code) (208) 769-2231	4. Reporting Period <input checked="" type="checkbox"/> Oct. 1 - Sept. 30 (Annual -FY)	5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.	6. Date Submitted to Field Office January 28, 2016
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.				
									Name	Street	City	State	Zip
B-15-MC-16-0007	45,000.00	6	1	No	82-0303883	N		N	Panhandle Area Council, Inc.	11100 N. Airport Drive	Hayden	ID	83835
B-14-MC-16-0007	45,000.00	6	1	No	84-0929035	N		N	BBC Research & Consulting	1999 Broadway Ste 2200	Denver	CO	80202

- | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>7c: Type of Trade Codes:</p> <p>CPD:
 1 = New Construction
 2 = Education/Training
 3 = Other</p> <p>Housing/Public Housing:
 1 = New Construction
 2 = Substantial Rehab.
 3 = Repair
 4 = Service
 5 = Project Mangt.</p> | <p>7d: Racial/Ethnic Codes:</p> <p>1 = White Americans
 2 = Black Americans
 3 = Native Americans
 4 = Hispanic Americans
 5 = Asian/Pacific Americans
 6 = Hasidic Jews</p> | <p>5: Program Codes (Complete for Housing and Public and Indian Housing programs only):</p> <p>1 = All Insured, including Section8
 2= Flexible Subsidy
 3 = Section 8 Noninsured, Non-HFDA
 4 = Insured (Management)</p> <p>5 = Section 202
 6 = HUD-Held (Management)
 7 = Public/India Housing
 8 = Section 811</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD-60002, **Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.**

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
 2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
 3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
 - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
 6. Reporting Period: Indicate the time period (months and year) this report covers.
 7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: (Mandatory Field) Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: (Mandatory Field) Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: (Mandatory Field) Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts – Self -explanatory

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.